

DATE: 9 September 2011
MY REF:
YOUR REF:
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To Members of the Independent Remuneration Panel

Dr B.W. Kiernan

Mr S. Knott

Mr B. North

Dear Member,

A meeting of the **INDEPENDENT REMUNERATION PANEL** will be held in the Gloucester Room at these offices on **WEDNESDAY, 21 SEPTEMBER 2011** at **5.30 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



Judith Warner
Legal Services Manager

AGENDA

1. Apologies for Absence
2. Election of Chairman
3. Minutes (Pages 1 - 4)

To approve and sign the minutes of the meeting held on 25 October 2010 (enclosed).

4. Review of Members' Allowances Scheme (Pages 5 - 44)

To consider the report of the Director (enclosed).



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INDEPENDENT REMUNERATION PANEL

Minutes of a meeting held at the Council Offices, Narborough

MONDAY, 25 OCTOBER 2010

Present:-

Dr B.W. Kiernan (Chairman)

Mr J.C. Dodd

Mr B. North

Officers present:-

Mrs E.M. Read	- Democratic Services Manager
Mrs D. Johnson	- Democratic Services Officer

Also in attendance as Observers

Cllr J Blackwell
Cllr J Peachey
Cllr S Scott

1. ELECTION OF CHAIRMAN

The Democratic Services Manager invited nominations from Members of the Independent Remuneration Panel for the election of Chairman of the Independent Remuneration Panel.

DECISION

That Dr B W Kiernan be elected Chairman of the Independent Remuneration Panel.

2. **REVIEW OF MEMBERS' ALLOWANCES SCHEME**

Considered – Report of the Democratic Services Manager.

Letters from Councillors A. Dolby, P. Fox, A. Tanner and G. Welsh were circulated at the meeting.

RECOMMENDATION TO COUNCIL

1. That no change be made to the Basic Allowance.
2. That no change be made to the Special Responsibility Allowance of the Leader.
3. That no change be made to the Special Responsibility Allowance of the Deputy Leader(and Cabinet Executive)
4. That no change be made to the Special Responsibility Allowance of the Leaders of Opposition (Minority)Groups.
5. That the Special Responsibility Allowance of the Deputy Leaders of Minority Groups be abolished.
6. That no change be made to the Special Responsibility Allowance of the Members of Cabinet Executive(excluding the Leader and Deputy Leader of the Council).
7. That the Special Responsibility Allowance of the Chairman of Standards Committee be restricted to the £200 honorarium payment if four or fewer meetings are held within the year or £50 per meeting if more than four meetings are held within the year.
8. That the Special Responsibility Allowance of the Chairman of Scrutiny Commission be abolished.
9. That the Special Responsibility Allowance of Scrutiny Commissioners remain unchanged but to include all 3 Commissioners.
10. That the Special Responsibility Allowance of the Chairman of Development Control be reduced to £1,063.56
11. That the Special Responsibility Allowance of the Vice-Chairman of Development Control Committee be abolished.
12. That the £25.00 for the attendance of a Development Control site visit be reinstated for Members of the Development Control Committee who participate fully in the site visit.

13. That the Dependants' Carers' Allowance remain unchanged.
14. That, Part 6, point 4 (Members Allowances Travel and Subsistence Allowance) of the Constitution be updated to include "Members may only claim Travel Allowances from their normal place of residence to a meeting and not from their place of work to a meeting.
15. That, Part 6, point 4 (Members Allowances – Travel and Subsistence Allowance) of the Constitution be amended to read " In cases where no other form of public transport is available or in cases of urgency, Members may travel by taxi and they will be reimbursed the actual fare upon production of a valid receipt.
16. That the Subsistence Allowance continue in line with the NJC Rates.

Reasons for Recommendations:

Recommendations – 1, 2, 3, 4 and 6:

After taking into consideration the following factors the Panel deemed that the Basic Allowance, the Leader of the Council, the Deputy Leader of the Council and the Leaders of the Opposition (Minority) Groups and Members of the Cabinet Executive (excluding the Leader and Deputy Leader) of the Council's Special Responsibility Allowance was set at the appropriate level having considered evidence submitted to the Panel including appendices C, F and G of the Democratic Services Manager's report and the letters from the Councillors.

Recommendation 5:

The Panel deemed that the Special Responsibility Allowance paid to the Deputy Leaders (Minority) Group was inappropriate as few other Council's paid the allowance, and it is predominantly a political role rather than a Council one.

Recommendations 7 to 11:

After considering the workload responsibility and Appendix C of the report the Panel felt it was appropriate to alter these allowances.

Recommendation 12:

The Panel felt that as the site visits took place during the afternoon on top of the Development Control Committee meetings it was appropriate for Members who attended and fully participated in the visit should be remunerated for this time.

Recommendation 13 to 16 inclusive:

It is appropriate for the Panel to review these aspects of the scheme on a regular basis .

THE MEETING CONCLUDED AT 5.45 P.M.

BLABY DISTRICT COUNCIL

Meeting:	Independent Remuneration Panel
Date:	21 September 2011
Subject:	Review of Members' Allowances Scheme
Report of:	Senior Democratic Services Officer
Status:	Public

1. **Purpose of Report**

- 1.1 To seek from the Independent Remuneration Panel (IRP) recommendations for any changes to the Members' Allowances Scheme.

2.	<u>Recommendation to Independent Remuneration Panel</u>
2.1	That the Independent Remuneration Panel considers what changes (if any) should be made to the Members' Allowances Scheme.
3.	<u>Reason for Decision Recommended</u>
3.1	It is appropriate for the Panel to consider whether or not undertake a full review of the Members' Allowances Scheme, following concerns raised by Members regarding previous recommendations made and the appointment of a new member to the Panel.

4. **Forward Plan**

- 4.1 Not applicable.

5. **Key Decision**

- 5.1 Not applicable.

6. **Matters for Consideration**

Background

- 6.1 The current Members' Allowances Scheme ('the Scheme') was first adopted in May 2003, and since then a number of revisions have been made to the Scheme.
- 6.2 A full review of the Scheme was last undertaken in October 2010. Following this review, Members raised concerns about some of the recommendations made by the Panel. Accordingly, the recommendations were not submitted to Council for formal consideration. The Panel was requested to review the

recommendations after the May 2011 elections.

Review Documents

6.3 Following consultation with the Panel, the following documents were requested to aid the review:

- Current Members' Allowances Scheme – Appendix A;
- Schedule of Allowances Paid for 2010/2011 – Appendix B;
- Members' Allowances Comparisons Table – Appendix C;
- Mileage Allowances– information from HM Revenue & Customs Appendix D;
- Blaby DC Salary Scales 2010/2011 – Appendix E;
- Duration of Meetings held May 2010 to May 2011 – Appendix F;
- Officers Subsistence Allowances – Appendix G;

Members' Representations

6.4 All Members of Council were also written to asking for representations about the Scheme. The following comments were received via email:

Cllr. Greenwood – “I would ask the panel to consider the current District Councillors Mileage Allowance, i.e. 40 pence per mile be brought into line with Leicestershire County Councillors mileage allowance recently set at 45 pence per mile in April of this year.”

Cllr. Hewson – “I have not been a councillor very long. I do think the travel allowance needs to be evaluated due to the cost of fuel and to be comparable with the City councillors.”

Cllr. Jennings – “No cut in any allowances. Increase car mileage rate to 45p per mile with immediate effect, it is overdue.”

Letters were submitted by Cllr. J. Blackwell and Cllr. G. Welsh, and are attached for reference at Appendices H and I respectively.

7. Other Relevant Considerations

7.1 If any recommendations about changes to the Scheme are agreed at this meeting, then they will be submitted to the meeting of Council to be held on 11 October 2011 for Council's consideration.

7.2 Any recommendations approved by Council in respect of the Members' Allowances Scheme will be published in the Council's Contact magazine or the Leicester Mercury following the meeting, as is required by the Scheme.

8. Other Options Considered

8.1 None.

9. Appropriate Consultations

9.1 All District Councillors.

10. Financial and Efficiency Implications

10.1 None in the context of this report.

11. Appendices to this report

11.1 Appendix A – Current Members’ Allowances Scheme.

11.2 Appendix B – Schedule of Allowances Paid for 2010/11

11.3 Appendix C – Members’ Allowances Comparisons Table.

11.4 Appendix D – Mileage Allowances – information form HM Revenue & Customs

11.5 Appendix E – Blaby DC Salary Scales 2010/11

11.6 Appendix F – Duration of Meetings held May 2010 to May 2011.

11.7 Appendix G – Officers Subsistence Allowances

11.7 Appendix H – Letter from Cllr. J. Blackwell

11.8 Appendix I – Letter from Cllr. G. Welsh

12. List of Background Papers

12.1 None.

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PART 6 – MEMBERS ALLOWANCES SCHEME

Blaby District Council, in accordance with the requirements of the Local Authorities (Members Allowances)(England) Regulations 2003 and the Local Authorities (Members Allowances) (England) (Amendment) Regulations 2003, makes the following scheme for Members Allowances.

The commencement date of the scheme shall be 13th May 2003.

The Scheme shall consist of 7 key elements, being:-

1. Basic allowance
2. Special responsibility allowance
3. Dependents' carers' allowance
4. Travelling and subsistence allowance
5. Pensions
6. Scheme Requirements
7. Independent Remuneration Panel

1. BASIC ALLOWANCE

Each Member of the Council shall be entitled to the same basic allowance. From 1st April 2010 the Allowance shall be £3,965.64 and shall be increased annually on 1st April each year thereafter in line with the National Joint Council Staff Pay Award.

Where the term of office of a Member begins or ends otherwise than at the beginning or end of a year, his/her entitlement shall be to payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office as Member subsists bears to the number of days in that year.

Where a Member is suspended or partially suspended (as per section 83(7) to (20) of the Local Government Act 2000) from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, the part of basic allowance payable to him/her in respect of the period for which he/she is suspended or partially suspended may be withheld by the Council.

2. SPECIAL RESPONSIBILITY ALLOWANCE

This scheme provides for the payment, for each year for which this scheme relates, of an allowance ("special responsibility allowance") to such Members of the Council as have such special responsibilities in relation to the Council as are specified below. These Special Responsibility Allowances shall be increased annually on 1st April each year in line with the National Joint Council Staff Pay Award. A maximum of two Special Responsibility Allowances only can be claimed for by a Member.

1.	Leader of the Council (and Cabinet Executive)	£10,634.64
2.	Deputy Leader of the Council (and Cabinet Executive)	£6,912.84
3.	Leaders of Opposition (Minority) Groups	£3,190.44
4.	Deputy Leaders of Minority Groups	£1,063.56
5.	Members of the Cabinet Executive (excluding the Leader and Deputy Leader of the Council)	£5,317.44
6.	Not used	-
7.	Not used	-
8.	Not used	-
9.	Chairman of the Standards Committee	£1,595.40
10.	Not used	-
11.	Not used	-
12.	Not used	-
13.	Chairman of the Scrutiny Commission	£4,253.88
14.	Scrutiny Commissioners (Excluding the Chairman of the Scrutiny Commission)	£3,190.44
15.	Chairman of the Development Control Committee	£4,253.88
16.	Vice-Chairman of the Development Control Committee	£1,063.56
17.	Not used	-

Where a Member does not have throughout the whole of a year any such special responsibilities as entitle him/her to a special responsibility allowance/attendance allowance, his/her entitlement shall be to payment of such part of the special responsibility allowance/attendance allowance as bears to the whole the same proportion as the number of days during which he/she has such special responsibilities bears to the number of days in that year.

Where a Member is suspended or partially suspended from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, the part of special responsibility allowance/attendance allowance payable to him/her in respect of the responsibilities

or duties from which he/she is suspended or partially suspended may be withheld by the Council.

3. DEPENDANTS' CARERS' ALLOWANCE

Payment may be made to Members of the Council an allowance ("dependants' carers' allowance") in respect of such expenses of arranging for the care of their children or dependants as are necessarily incurred in:-

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any other body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;
- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council, or a Joint Committee of the Council and at least one other local Council within the meaning of section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee, provided that:
 - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited; or
 - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
 - (iii) the attendance at a meeting of any association of authorities of which the Council is a Member;
 - (iv) the attendance at a meeting of the Cabinet Executive or a meeting of any of its Committees, where the Council is operating Cabinet Executive arrangements;
 - (v) the performance of any duty in pursuance of any Standing Order made under section 135 of the Local Government Act 1972 requiring a Member or Members to be present while tender documents are opened;
 - (vi) the performance of any duty in connection with the discharge of any function of the Council conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
 - (vii) the carrying out of any other duty approved by the Council, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the Council or any of its Committees or Sub-Committees.

The Council shall pay such claims as are considered reasonable and are supported by receipts.

4. TRAVELLING AND SUBSISTENCE ALLOWANCE

Payment shall be made to Members of the Council of an allowance in respect of travelling and subsistence ("travelling and subsistence allowance"), including an allowance in respect of travel by cycle or by any other non-motorised form of transport, undertaken in connection with or relating to such duties as are specified in the scheme and are within one or more of the following categories:

- (a) the attendance at a meeting of the Council or of any Committee or Sub-Committee of the Council, or of any other body to which the Council makes appointments or nominations, or of any Committee or Sub-Committee of such a body;
- (b) the attendance at any other meeting, the holding of which is authorised by the Council, or a Committee or Sub-Committee of the Council, or a Joint Committee of the Council and one or more local Council within the meaning of section 270(1) of the Local Government Act 1972, or a Sub-Committee of such a Joint Committee provided that:
 - (i) where the Council is divided into two or more political groups it is a meeting to which Members of at least two such groups have been invited, or
 - (ii) if the Council is not so divided, it is a meeting to which at least two Members of the Council have been invited;
 - (iii) the attendance at a meeting of any association of authorities of which the Council is a Member;
 - (iv) the attendance at a meeting of the Cabinet Executive or a meeting of any of its Committees;
 - (v) the performance of any duty in pursuance of any Standing Order made under section 135 of the Local Government Act 1972 requiring a Member or Members to be present while tender documents are opened;
 - (vi) the performance of any duty in connection with the discharge of any function of the Council conferred by or under any enactment and empowering or requiring the Council to inspect or authorise the inspection of premises;
 - (vii) the carrying out of any other duty approved by the Council, or any duty of a class so approved, for the purpose of, or in connection with, the discharge of the functions of the Council or of any of its Committees or Sub-Committees.

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- (viii) the attendance by Members of the Cabinet Executive to any meetings /briefings etc deemed appropriate to the discharge of their collective or individual responsibility.
 - (ix) the attendance by Junior Members of the Cabinet Executive to any meetings /briefings etc deemed appropriate to the discharge of their collective or individual responsibility.
 - (x) where a Member is suspended or partially suspended from his/her responsibilities or duties as a Member of a Council in accordance with Part III of the Local Government Act 2000 or Regulations made under that Part, any travelling and subsistence allowance payable to him/her in respect of the responsibilities or duties from which he/she is suspended or partially suspended may be withheld by the Council.
- (c) For the purposes of this part of the scheme: a Member or co-optee of a Committee, Sub-Committee or Panel of the Council/Cabinet Executive is to be treated as a Member of the Council.

Travel Allowance

The rate for travel by public transport shall not exceed the amount of the standard fare or any available cheap fare unless the Council determine otherwise. The rate for travel by a Member's own private motor vehicle, or one belonging to a member of his family or otherwise provided for his use, other than a solo motor cycle of cylinder capacity not exceeding 500 cc shall not exceed 40p per mile.

The rates specified may be increased where passengers are carried, not exceeding 4, to whom an allowance would otherwise be payable by not more than 1 pence per mile, per passenger.

In cases where no other form of public transport is available or in cases of urgency, Members may travel by taxi and they will be reimbursed the actual fare plus any reasonable gratuity paid upon the production of a valid receipt.

In the case where a Member requires Carer assistance to get to and from Council business, as identified in this section (Travelling and Subsistence Allowance), the reasonable cost of that Carer's time for the journey will be reimbursed on the submission of the necessary receipts.

Any necessary expenditure incurred in relation to the journey shall also be met on the production of valid receipts (car parking charges etc).

Travel to any Outside Body shall be included within this scheme, provided the Outside Body has been authorised as an approved duty and included in Part 7 of the Constitution. If a Member provides transport to another Member to enable that Member to attend a meeting, then they be authorised to claim travel expenses.

Subsistence Allowance

Subsistence Allowance	Amount
Breakfast Allowance (More than 4 hours away from normal place of residence or where the Council permits, a lesser period before 11.00 a.m.)	£5.48
Lunch Allowance (More than 4 hours away from normal place of residence or where the Council permits, a lesser period, including the lunchtime between 12 noon and 2.00 p.m.)	£7.57
Tea Allowance (More than 4 hours away from the normal place of residence or where the Council permits, a lesser period including the period 3.00 p.m. to 6.00 p.m.)	£2.98
Evening Meal Allowance (More than 4 hours away from the normal place of residence or where the Council permits, a lesser period ending after 7.00 p.m.)	£9.38

As Members are aware the tea and evening meal allowance periods are straddled. As far as the provision for evening meal allowance is concerned and in cases where a tea allowance has been claimed then the spirit of the scheme would suggest that the period for claiming an evening meal allowance would not start until after 6.00 p.m. In instances where a tea allowance has not been claimed and the meeting duration is greater than 4 hours, then provided a substantial part of the 4 hour or more is after 7.00 p.m. an evening meal allowance would be appropriate.

In the case of an absence overnight from the normal place of residence, the rate is £77.43. For such an absence in London, or for attending the Local Government Association Annual Conference or such other Association of Bodies as the Secretary of State may for the time being approved for the purpose, the rate is £138.31 plus an additional allowance of £50 will be paid for attendances at Local Government Association Conferences or Conferences in London, which allows delegates to be accommodated in appropriate hotels.

For the purpose of the above paragraph, London means the City of London and the London Boroughs of Camden, Greenwich, Hackney, Hammersmith and Fulham, Islington, Kensington and Chelsea, Lambeth, Lewisham, Southwark, Tower Hamlets, Wandsworth and Westminster.

The rates specified above shall be reduced by an appropriate amount in respect of any meal provided free of charge by an Authority or Body in respect of the meal or the period to which the allowance relates.

Meals on Trains

If full meals (Breakfast/Lunch/Dinner) are taken on trains during a period for which there is no entitlement to subsistence, the reasonable cost of the meals including VAT may be reimbursed in full on the production of a valid receipt, within the limits specified below.

4 - 8 hours	- The cost of 1 main meal
8 - 12 hours	- The cost of 2 main meals
12+ hours	- The cost of 3 main meals

Pensions

Recipients of Basic and Special Responsibility Allowance shall be entitled to pensions in accordance with the requirements of Section 7 of the Superannuation Act 1972 and the further provisions of the Local Government Pension Scheme Regulations 1997.

Persons wishing to join the Local Government Pension Scheme shall give notice in writing to the Proper Officer, who shall arrange for such entitlement to be determined in accordance with the Superannuation Act 1972 and the Local Government Pension Scheme Regulations 1997.

Scheme Requirements

(a) Election to forgo allowances

A person may, by notice given in writing to the Proper Officer of the Council (Democratic Services Manager), elect to forego his or her entitlement or any part of his or her entitlement to allowances.

(b) Claims and Payments

Any claim for payment in respect of the following allowances must be made within three calendar months of the date the claim occurring:-

Dependants' Carers' Allowance
Travelling and Subsistence Allowance

Allowances shall be paid in twelve equal instalments on a date determined by the Council and also in accordance with requirements relating to part payments as indicated against each allowance detailed in the scheme.

(c) Records of Allowances

A record of payment shall be kept, which shall:-

- (i) specify the name of the recipient of the payment and the amount and nature of each payment;
- (ii) be available, at all reasonable times, for inspection and at no charge by any local government elector for the area of the District of Blaby; and
- (iii) be supplied in copy to any person who requests such a copy and who pays to the Council such reasonable fee as the Proper Officer may determine at the time of application.

As soon as reasonably practicable after the end of a year to which the scheme relates, the Council shall make arrangements for the publication within the authority's area of the total sum paid by it in the year under the scheme to each recipient in respect of each of the following:-

Basic Allowance
Special Responsibility Allowance
Dependants' Carers' Allowance
Travelling and Subsistence Allowance

(d) **Publicity**

The Council shall, as soon as reasonably practicable after the making or amendment of a scheme, make arrangements for its publication by:

- ensuring that copies of the scheme are available for inspection by members of the public at the principal office of the Council, at all reasonable hours; and
- publishing in one or more newspapers circulating in its area, a notice which:-
 - (i) states that the Council has made or amended a scheme and specifies the period of time for which the scheme has effect;
 - (ii) describes the main features of the scheme and specifies the amounts payable in respect of each allowance mentioned in the scheme;
 - (iii) describes any responsibilities or duties specified in the scheme in accordance with Regulations in relation to special responsibility allowance and travelling and subsistence allowance;
 - (iv) confirms that in making or amending the scheme, the Council complied with any duty arising under Regulations to have regard to the recommendations of an Independent Remuneration Panel;

- (v) describes the main features of that Panel's recommendations and specifies the recommended amounts of each allowance mentioned in its report for the Council;
- (vi) states that copies of the scheme and copies of a record kept in accordance with Regulations are available at the principal office of the Council for inspection by members of the public at such times as may be specified by the Council in the notice; and
- (vii) specifies the address of the principal office of the Council at which such copies are made available.

The Council shall ensure that a notice in the form required under sub-paragraph (d) above is published in one or more newspapers circulating in its area as soon as possible after the expiration of twelve months after the previous publication of such a notice, irrespective of whether the scheme has been amended during that twelve month period.

The Council shall supply a copy of the scheme to any person who requests a copy and who pays to the authority such reasonable fee as the authority may determine.

This scheme shall come into force with effect from 13th May 2003 and any previous scheme shall be deemed revoked for the payment of allowances from 12th May 2003 (the last day of the previous scheme).

Independent Remuneration Panels

(a) Duty to have regard to Recommendations

Before the Council makes or amends a scheme, it shall have regard to the recommendations made in relation to it by the Independent Remuneration Panel.

There shall not be more than one Panel which makes recommendations in respect of this Council.

The Independent Remuneration Panel shall consist of at least three Members none of whom:-

- (i) shall also be a Member of this Council or is a Member of a Committee or Sub-Committee of the Council; or
- (ii) is disqualified from being or becoming a Member of an authority.

The Council will pay all reasonable travelling and subsistence expenses incurred by the Independent Remuneration Panel in carrying out its functions.

(b) Recommendations of the Independent Remuneration Panels

The Independent Remuneration Panel shall produce a report making recommendations:-

- (i) as to the responsibilities or duties in respect of which the following should be available:-
 - special responsibility allowance
 - travelling and subsistence allowance
 - co-optees' allowance (if provided for)
- (ii) as to the amount of such allowances and as to the amount of basic allowance;
- (iii) as to whether dependants' carers' allowance should be payable to Members of an authority, and as to the amount of such an allowance;
- (iv) as to whether, in the event that the scheme is amended at any time so as to affect an allowance payable for the year in which the amendment is made, payment of allowances may be backdated in accordance with Regulations;
- (v) as to whether adjustments to the level of allowances may be determined according to an index and if so which index and how long that index should apply, subject to a maximum of four years, before its application is reviewed;
- (vi) as to which Members of an authority are to be entitled to pensions in accordance with a scheme made under section 7 of the Superannuation Act 1972;
- (vii) as to treating basic allowance or special responsibility allowance, or both, as amounts in respect of which such pensions are payable in accordance with a scheme made under section 7 of the Superannuation Act 1972.

A copy of the report of the Independent Remuneration Panel shall be sent to Council.

(c) Publicity for recommendations of the Independent Remuneration Panel

Once the Council receives a copy of a report made to it by the Independent Remuneration Panel in accordance with Regulations, it shall, as soon as reasonably practicable:-

- (i) ensure that copies of that report are available for inspection by members of the public at the principal office of the authority, at all reasonable hours; and
- (ii) publish in one or more newspapers circulating in its area, a notice which:
 - states that it has received recommendations from an Independent Remuneration Panel in respect of its scheme;
 - describes the main features of that Panel's recommendations and specifies the recommended amounts of each allowance mentioned in the report in respect of the Council;
 - states that copies of the Panel's report are available at the principal office of the Council for inspection by members of the public at such times as may be specified by the authority in the notice; and
 - specifies the address of the principal office of the Council at which such copies are made available.

The Council shall supply a copy of a report made by the Independent Remuneration Panel in accordance with Regulations to any person who requests a copy and who pays to the Council such reasonable fee as the authority may determine at the time of the request.

Standards Committee

Payment of Allowances

An annual allowance of , 200 shall be paid to the Independent Members (excluding the Chairman) and the Parish/Town Council Members of the Standards Committee. Travel and subsistence allowance shall be paid as per the scheme in place for elected Members. A carers allowance shall be paid if applicable.

Councillor's Allowances Paid 2010/11 (1st April 2010 - 31st March 2011 inclusive)

Councillor	Basic	Special Responsibility	Panel's	Travel/ Subsistence	Total
	£	£	£	£	£
Bailey A	3,965.64	431.17		6.40	4,403.21
Bailey C	3,965.64				3,965.64
Bell J	3,965.64				3,965.64
Blackwell J	3,965.64		25.00	232.08	4,222.72
Bradbury M	3,965.64				3,965.64
Clements D	3,965.64	5,317.44		480.14	9,763.22
Coles K	3,965.64	5,317.44		229.26	9,512.34
Dawson E	3,965.64				3,965.64
Dickinson J	3,965.64	5,317.44			9,283.08
Dilks J	1,034.05		25.00	132.81	1,191.86
Dixon R	3,965.64	1,063.56			5,029.20
Dolby J	3,965.64	3,848.75	25.00	220.86	8,060.25
Duffield F	3,965.64				3,965.64
Forey J	3,965.64			92.65	4,058.29
Fox J	3,965.64			102.70	4,068.34
Fox P	3,965.64	6,380.88		106.53	10,453.05
Freer D	3,965.64				3,965.64
Garner B	3,965.64	2,949.93			6,915.57
Hudson J	3,965.64	6,912.84		52.80	10,931.28
Jackson F	3,965.64	5,317.44		528.37	9,811.45
Jennings D	3,965.64	3,190.44		469.77	7,625.85
Kenney J	3,965.64			100.80	4,066.44
Lancaster D	200.00	1,595.40			1,795.40
Merrill C	1,918.86				1,918.86
Moseley A	1,387.97			10.40	1,398.37
Murphy M A	3,965.64				3,965.64
Parkins B	3,965.64		25.00	261.79	4,252.43
Parsons E	3,965.64			163.20	4,128.84
Peachey J	3,965.64		25.00		3,990.64
Pollard D	2,068.10			82.24	2,150.34
Roper J	3,965.64				3,965.64
Sanders G	3,965.64				3,965.64
Scott S	3,965.64	101.29	25.00	256.86	4,348.79
Springthorpe J	3,965.64	1,063.56	50.00	464.68	5,543.88
Tanner A	3,965.64	1,367.40		198.40	5,531.44
Ward R	3,965.64			52.00	4,017.64
Weatherstone J	3,965.64			91.86	4,057.50
Webster-Williams E	3,965.64	5,317.44		151.20	9,434.28
Welsh G	3,965.64	7,444.32		60.05	11,470.01
Whailing I	3,965.64	710.18	25.00	107.43	4,808.25
White E	3,965.64	10,634.64		832.47	15,432.75
Wright W A	3,965.64			76.00	4,041.64
153,337.66	74,281.56	225.00	5,563.75	233,407.97	

The Council's political management arrangements are based on a single-party, six member Cabinet Executive with delegated powers. This is counter-balanced by an 18 member Scrutiny Commission with three Scrutiny Commissioners, one from each political party. The Council also appoints a number of other Committees and Panels through which it conducts its business.

The Council operates a Members' Allowances Scheme which includes payment of a Basic Allowance to all Members, together with Special Responsibility Allowances payable to the holders of designated posts, such as the Leader of the Council, Cabinet Members, Scrutiny Commissioners, Committee and Chairmen, Political Group Leaders etc.

15 July 2011

APPENDIX C

MEMBERS ALLOWANCES COMPARISONS - LEICESTERSHIRE DISTRICT AND BOROUGH COUNCILS

	BLABY DC	LEICS COUNTY COUNCIL	NORTH WEST LEICS DISTRICT	CHARNWOOD BC	HARBOROUGH DC	MELTON DC	OADBY & WIGSTON BC	HINCKLEY & BOSWORTH BC
ALLOWANCES (£'s)								
BASIC	3,965.64	9,948.00	4,290.00	4,772.00	3,300.00	4,473.39	4,476.00	4,473.39
LEADER OF COUNCIL	10,634.64	36,228.00	14,648.00	11,931.00	11,060.00	11,900.00	12,206.00	11,900.00
DEPUTY LEADER OF COUNCIL	6,912.84	21,744.00	9,155.00	8,352.00	No payment made	6,820.00	7,551.00	no information available
OPPOSITION LEADER(S)	3,190.44	Main 10,000 and Minority 3,000	No payment made	4,000.00	1,845.00	2,270.00	4,592.00	no information available
OPPOSITION DEPUTY LEADER(S)	1,063.56	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	2,455.00
CABINET EXECUTIVE MEMBERS	5,317.44	19,344.00	5,493.00	4,772.00	5,525.00	6,250.00	5,557.00	4,095.00
CABINET SUPPORT MEMBERS/MEMBER CHAIRMAN	No longer exists	7,332.00	No payment made	No payment made	No payment made	No payment made	512.00	no information available
SHADOW CABINET MEMBERS	No payment made	No payment made	1,722.00	No payment made	No payment made	No payment made	No payment made	no information available
CHAIRMAN/MAYOR OF COUNCIL	No payment made	No payment made	No payment made	4,991.00	No payment made	No payment made	2710.00	no information available
VICE-CHAIRMAN/DEPUTY MAYOR OF COUNCIL	No payment made	No payment made	No payment made	1662	No payment made	No payment made	813.00	no information available
								no information available
CHAIRMAN OF STANDARDS COMMITTEE	1,595.40	1,645.00	No payment made	432.00	2,850.00	1,789.00	813.00	1,645.00
VICE-CHAIRMAN OF STANDARDS COMMITTEE	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	270.00	no information available
MEMBER OF STANDARDS COMMITTEE	200.00	No payment made	No payment made	No payment made	969 and 480	No payment made	200.00	no information available
MEMBER OF STANDARDS SUB-COMMITTEE	No payment made	No payment made	No payment made	3,323.00	No payment made	2,840.00	1,843.00	no information available
CHAIRMAN OF LICENSING COMMITTEE	No payment made	2,455.00	4,760.00	2,386.00	673.00	3,355.32	2,150.00	2,455.00
VICE-CHAIRMAN OF LICENSING COMMITTEE	No payment made	No payment made	No payment made	716.00	No payment made	1,119.17	716.00	no information available
MEMBER OF LICENSING COMMITTEE	No payment made	No payment made	No payment made	No payment made	538.00	No payment made	No payment made	no information available
CHAIRMAN OF REGULATORY COMMITTEE	No payment made	5,436.00	No payment made	No payment made	4,145.00	2,270.00	No payment made	no information available
LICENSING SUB-COMMITTEE MEMBERS	No payment made	2,532.00	No payment made	No payment made	No payment made	No payment made	25.60 or 51.20	no information available
CHAIRMAN OF SCRUTINY COMMISSION	4,253.88	9,060.00	4,760.00	3,341.00	5,168.00	3,355.32	3,072.00	2,455.00
DEPUTY CHAIRMAN OF SCRUTINY COMMISSION	No payment made	No payment made	1,722.00	1,432.00	3,315.00	1,119.17	1,024.00	no information available
SCRUTINY COMMISSIONERS	3,190.44	3,984.00	No payment made	No payment made	4,285.00	6,250.00	4,728.00	no information available
MEMBER OF SCRUTINY COMMISSION	No payment made	No payment made	No payment made	No payment made	No payment made	2,270.00	2,364.00	no information available
CHAIRMAN OF SCRUTINY PANEL	No payment made	No payment made	No payment made	No payment made	2,584.00	No payment made	No payment made	no information available
VICE-CHAIRMAN OF SCRUTINY PANEL	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	no information available
CHAIRMAN OF DEVELOPMENT CONTROL	4,253.88	2,455.00	4,760.00	3,579.00	3,876.00	1,789.14	3,072.00	no information available
VICE-CHAIRMAN OF DEVELOPMENT CONTROL	1,063.56	No payment made	No payment made	No payment made	No payment made	1,119.17	1,024.00	no information available
MEMBER OF DEVELOPMENT CONTROL	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	217.00	2,455.00
ATTENDANCE AT DEVELOPMENT CONTROL SITE	No payment made	No payment made	No payment made	No payment made	2,280.00	2,270.00	No payment made	no information available
								no information available
CHAIRMAN OF APPEALS COMMITTEE	No payment made	1,645.00	No payment made	No payment made	575.00	1,789.14	No payment made	no information available
CHAIRMAN OF PERSONNEL COMMITTEE	No payment made	No payment made	No payment made	No payment made	3,270.00	No payment made	No payment made	no information available
CHAIRMAN OF OTHER COMMITTEES	No payment made	1,645.00	No payment made	No payment made	No payment made	3,355.32 x3	2515.00	no information available
VICE CHAIRMAN OF OTHER COMMITTEES	No payment made	No payment made	No payment made	No payment made	No payment made	3,355.32 x 3	338.00	no information available
REPRESENTATIVE ON OUTSIDE BODY	No payment made	No payment made	No payment made	No payment made	No payment made	No payment made	25.60 or 51.20	

Notes: Chairman of Standards Committee - From 1 April 2008, all standards committees' must have an Independent Member as Chairman.

Member of Standards Committee - This payment is made to Independent and Parish/Town Council Members of Standards Committee. Harborough DC also pays an SRA of 969 to the elected members of the Standards Committee.

Scrutiny Commission - Blaby DC - Payment of Scrutiny Commissioners SRA is not paid to Chairman of Scrutiny Commission.

Allowances increase for each authority on 1 April each in line with the National Joint Council Staff Pay Award with the exception of the following authorities - Hinckley & Bosworth, Charnwood, Melton and Oadby & Wigston.

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Approved Mileage Allowance Payments

Who is likely to be affected?

Employees who use their own cars or vans for business mileage, and employers who pay mileage allowances for such use. Approved Mileage Allowance Payments (AMAPs) rates are also used by employees and they will benefit from the extension of passenger payments to volunteers.

General description of the measure

The AMAPs rates can be used to claim the cost of business mileage in an employee's own vehicle. The rates cover cars, vans, motorcycles and bicycles. Where an employer pays less than the published rates, employees can make a claim for tax relief for the shortfall by using Mileage Allowance Relief (MAR).

Regulations will be introduced so that, with effect from 6 April 2011, the rate of AMAPs for cars and vans will be increased from 40p per mile to 45p per mile for the first 10,000 miles of business travel in the tax year. The rate for mileage beyond 10,000 miles will remain at 25p per mile.

This will mean drivers receiving mileage allowances in excess of AMAPs will see a reduction in their tax and national insurance contributions (NICs) liability, while those who receive less will be entitled to a larger amount of MAR.

In addition to claiming AMAPs rates, an allowance for passenger payments currently in place for employees at 5p per passenger per mile will be extended to volunteers. That will not require legislation and will be covered in updated HMRC guidance.

Policy objective

The objective of AMAPs is to support the transport needs of business. This measure provides tax relief for payments to employees using their own cars or vans for business use; NICs relief will follow the tax treatment.

Background to the measure

- This measure is announced at Budget 2011.
- There has been no consultation on this measure.

Detailed proposal

Operative date

The new rate and the extension of passenger payments to volunteers will apply on and after 6 April 2011.

Current law

Sections 229 to 230 of the Income Tax (Earnings and Pensions) Act 2003 provide for the approved mileage allowance payments for vehicles, and sections 233 to 234 provide for passenger payments. The rate for cars and vans provides the level at which employees using their own vehicles for business mileage can be reimbursed for that use by employers with no chargeable income arising as a result.

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BLABY DISTRICT COUNCIL SALARY SCALES

1 APRIL 2009

<u>Scale 1</u> (0-279)		<u>Scale 2</u> (280-379)		<u>Scale 3</u> (380-428)	
<u>S.P.</u>	£	<u>S.P.</u>	£	<u>S.P.</u>	£
4	12,145	12	15,039	18	17,161
5	12,312	13	15,444	19	17,802
6	12,489	14	15,725	20	18,453
7	12,787	15	16,054	21	19,126
8	13,189	16	16,440	22	19,621
9	13,589	17	16,830		
10	13,874				
11	14,733				

<u>Scale 4</u> (429-468)		<u>Scale 5</u> (469-554)		<u>Scale 6</u> (555-609)	
<u>S.P.</u>	£	<u>S.P.</u>	£	<u>S.P.</u>	£
23	20,198	28	23,708	35	29,236
24	20,858	29	24,646	36	30,011
25	21,519	30	25,472	37	30,851
26	22,221	31	26,276	38	31,754
27	22,958	32	27,052	39	32,800
		33	27,849		
		34	28,636		

<u>Scale 7</u> (610-639)		<u>Scale 8</u> (640-654)	
<u>S.P.</u>	£	<u>S.P.</u>	
39	32,800	A	36,335
40	33,661	B	37,304
41	34,549	C	38,280
42	35,430	D	39,255
43	36,313	E	40,228

BLABY DISTRICT COUNCIL SALARY SCALES
SENIOR MANAGERS
01 APRIL 2008

<u>SCALE 9</u> (655-669)		<u>SCALE 10</u> (670-689)		<u>SCALE 11</u> (690-710)	
<u>S.P</u>	<u>£</u>	<u>S.P</u>	<u>£</u>	<u>S.P</u>	<u>£</u>
A	39,715	A	44,477	A	48,420
B	42,671	B	47,765	B	51,905

SCALE 12
(711 -)
S.P

A	53,821
B	57,317
C	60,814

Directors/Deputy Chief Executive

Scale 13/14
Scale 13

<u>SP</u>	
A	£65,028
B	£67,039
C	£70,569

Scale 14

<u>SP</u>	
A	£72,685
B	£76,283
C	£81,928 (only applicable in relation to Deputy Chief Execs supplement)

Appendix F

MEETINGS					
DAY	DATE	START	NEW/AMDT	MEETING	FINISH
17:30	17:30	17:30		Council - Council Chamber - Council Offices, Narborough	19:20
09:30	09:30	09:30		Licensing Sub-Committee - Brooks Room	
16:45	16:45	16:45		Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:30
18:30	18:30	18:30		Leicester Forest West Parish Meeting - Elephant & Castle Thurlaston	18:52
17:30	17:30	17:30		Member Development Steering Group - Brooks Room - Council Offices, Narborough	18:45
17:30	17:30	17:30		Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
18:30	18:30	18:30		Lubbesthorpe Parish Meeting - Civic Centre, King Street, Enderby	18:55
15:00	15:00	15:00		Standards (Consideration) Sub-Committee - Brooks Room - Council Offices, Narborough	15:50
18:00	18:00	18:00		Wigston Parva Parish Meeting - Village Church, Wigston Parva	18:30
19:00	19:00	19:00		Youth Council - Council Chamber - Council Offices, Narborough	21:00
19:00	19:00	19:00		Potters Marston Parish Meeting - Brooks Room, Council Offices, Desford Road, Narborough	19:55
11:00	11:00	11:00		Private Hire & Hackney Carriage Regulatory Sub-Committee - Brooks Room - Council Offices, Narborough	12:50
00:00	00:00	00:00		Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	
11:00	11:00	11:00		Standards (Assessment) Sub-Committee - Brooks Room - Council Offices, Narborough	11:45
17:30	17:30	17:30		Communities Together Scrutiny Working Group -	19:00
17:30	17:30	17:30		Scrutiny Commission - Council Chamber - Council Offices, Narborough	18:45
16:30	16:30	16:30		Development Control Committee - Council Chamber - Council Offices, Narborough	17:40
09:30	09:30	09:30		Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30		Cabinet Executive - Brooks Room - Council Offices, Narborough	17:25
19:00	19:00	19:00		Youth Council - Council Chamber - Council Offices, Narborough	21:00

17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	18:30
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room	19:00
17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	18:58
16:30	16:30	16:30	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:30
17:30	17:30	17:30	Regulatory Committee - Council Offices, Narborough, Leicester	18:30
17:30	17:30	17:30	Licensing Committee - Council Offices, Narborough, Leicester	18:30
17:30	17:30	17:30	Standards Committee - Brooks Room - Council Offices, Narborough	18:15
17:30	17:30	17:30	Audit Committee - Brooks Room - Council Offices, Narborough	18:45
17:30	17:30	17:30	Member Development Steering Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	18:48
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:20
09:30	09:30	09:30	Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	17:25
19:00	19:00	19:00	Youth Council - Council Chamber - Council Offices, Narborough	21:00
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	18:30
16:30	16:30	16:30	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:30
17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	19:15
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	
17:30	17:30	17:30	Audit Committee - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
10:00	10:00	10:00	Standards (Hearing) Sub-Committee - Brooks Room - Council Offices, Narborough	10:31
17:30	17:30	17:30	Member Development Steering Group - Brooks Room - Council Offices, Narborough	19:25

16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:00
10:48	10:48	10:48	Standards (Assessment) Sub-Committee - Brooks Room - Council Offices, Narborough	11:30
14:00	14:00	14:00	Licensing Sub-Committee - Brooks Room - Council Offices, Narborough	15:30
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	19:00
17:00	17:00	17:00	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:30
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:20
09:30	09:30	09:30	Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	18:14
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	18:30
18:30	18:30	18:30	Revitalising Council Scrutiny Working Group - Brooks Room - Council Offices, Narborough	20:00
17:00	17:00	17:00	Communities Together Scrutiny Working Group - Brook Room	19:00
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:00
19:00	19:00	19:00	Youth Council - Council Chamber - Council Offices, Narborough	21:00
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Standards Committee - Brooks Room - Council Offices, Narborough	18:30
17:00	17:00	17:00	Council - Council Chamber - Council Offices, Narborough	17:47
17:30	17:30	17:30	Member Development Steering Group - Brooks Room - Council Offices, Narborough	18:25
17:30	17:30	17:30	Regulatory Committee - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Licensing Committee - Brooks Room - Council Offices, Narborough	
17:00	17:00	17:00	Audit Committee - Council Chamber - Council Offices, Narborough	17:40
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	18:50
17:00	17:00	17:00	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:00

17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	18:10
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:20
09:30	09:30	09:30	Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30	Cabinet Executive - Council Chamber - Council Offices, Narborough	17:00
19:00	19:00	19:00	Youth Council - Council Chamber - Council Offices, Narborough	21:00
17:30	17:30	17:30	Scrutiny Commissioners - Gloucester Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Budget & Spending Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:15
17:45	17:45	17:45	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:30
12:00	12:00	12:00	Test -	
00:00	00:00	00:00	Quality Services Scrutiny Working Group -	
16:00	16:00	16:00	Independent Remuneration Panel - Gloucester Room - Council Offices, Narborough	17:45
17:30	17:30	17:30	Scrutiny Commission - Brooks Room - Council Offices, Narborough	18:59
19:00	19:00	19:00	Aston Flamville Parish Meeting 0116 2727640 - Aston Flamville Parish Church, Aston Flamville	20:35
16:30	16:30	16:30	Investment Fund Panel - Brooks Room - Council Offices, Narborough	17:15
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:10
18:30	18:30	18:30	Leicester Forest West Parish Meeting 0116 2727640 - THE ELEPHANT AND CASTLE PUBLIC HOUSE, THURLASTON	19:20
09:30	09:30	09:30	Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	17:35
18:00	18:00	18:00	Youth Council - Council Chamber - Council Offices, Narborough	21:00
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	18:30
18:30	18:30	18:30	Lubbesthorpe Parish Meeting 0116 2727640 - Brooks Room - Council Offices, Narborough	19:30
17:30	17:30	17:30	Member Development Steering Group - Brooks Room - Council Offices, Narborough	18:20

17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
16:30	16:30	16:30	Standards (Assessment) Sub-Committee - Gloucester Room - Council Offices, Narborough	17:23
17:30	17:30	17:30	Standards Committee - Brooks Room - Council Offices, Narborough	18:00
17:30	17:30	17:30	Scrutiny Commission - Brooks Room - Council Offices, Narborough	18:28
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
10:00	10:00	10:00	Private Hire & Hackney Carriage Regulatory Sub-Committee - Brooks Room - Council Offices, Narborough	11:35
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	16:40
09:30	09:30	09:30	Cabinet Briefing - Gloucester Room	11:00
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	17:25
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room, Council Offices, Narborough	18:30
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:00
17:30	17:30	17:30	Regulatory Committee - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Licensing Committee - Brooks Room - Council Offices, Narborough	
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	19:42
19:43	19:43	19:43	Council Special Meeting - Council Chamber - Council Offices, Narborough	19:45
10:00	10:00	10:00	Car Parking Charging Strategy Consultation Scrutiny Working Group - Council Chamber - Council Offices, Narborough	11:30
14:00	14:00	14:00	Private Hire & Hackney Carriage Regulatory Sub-Committee - Council Chamber - Council Offices, Narborough	14:34
11:00	11:00	11:00	Standards (Assessment) Sub-Committee - Brooks Room - Council Offices, Narborough	11:53
18:00	18:00	18:00	Youth Council - Council Chamber - Council Offices, Narborough	20:00

17:30	17:30	17:30	Audit Committee - Brooks Room - Council Offices, Narborough	17:58
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	19:00
16:30	16:30	16:30	Development Control Committee - Council Chamber	18:00
19:00	19:00	19:00	Youth Council - Council Chamber - Council Offices, Narborough	21:00
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:00
11:00	11:00	11:00	Private Hire & Hackney Carriage Regulatory Sub-Committee - Brooks Room - Council Offices, Narborough	12:05
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	
17:30	17:30	17:30	Scrutiny Commissioners - Gloucester Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Budget & Spending Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Member Development Steering Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:45	17:45	17:45	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:45
17:30	17:30	17:30	Standards Committee - Brooks Room - Council Offices, Narborough	18:30
00:00	00:00	00:00	Communities Together Scrutiny Working Group -	
17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	19:00
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:38
17:30	17:30	17:30	Regulatory Committee - Brooks Room - Council Offices, Narborough	
17:30	17:30	17:30	Licensing Committee - Brooks Room - Council Offices, Narborough	17:50
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	19:00

09:00	09:00	09:00	Cabinet Briefing - Gloucester Room - Council Offices, Narborough	10:30
17:45	17:45	17:45	Three Oaks Homes Scrutiny Working Group - Brooks Room - Council Offices, Narborough	
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	19:30
17:45	17:45	17:45	Three Oaks Homes Scrutiny Working Group - Brooks Room - Council Offices, Narborough	
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	18:23
17:30	17:30	17:30	Scrutiny Commissioners - Gloucester Room - Council Offices, Narborough	18:30
19:30	19:30	19:30	Youth Council - Quorn Hall	
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Council Budget & Council Tax Setting Meeting - Council Chamber - Council Offices, Narborough	18:48
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:00
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	17:43
18:00	18:00	18:00	Youth Council - Council Chamber - Council Offices, Narborough	20:00
17:30	17:30	17:30	Three Oaks Homes Scrutiny Working Group - Council Chamber - Council Offices, Narborough	
17:45	17:45	17:45	Communities Together Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:45
17:30	17:30	17:30	Revitalising Council Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:30
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	19:00
17:30	17:30	17:30	Licensing Committee - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Regulatory Committee - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Three Oaks Homes Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:00
17:30	17:30	17:30	Member Development Steering Group - Gloucester Room - Council Offices, Narborough	18:30

17:45	17:45	17:45	Communities Together Scrutiny Working Group - Council Chamber - Council Offices, Narborough	19:45
09:00	09:00	09:00	Cabinet Briefing - Gloucester Room - Council Offices, Narborough	11:00
17:30	17:30	17:30	Three Oaks Homes Scrutiny Working Group - Gloucester Room - Council Offices, Narborough	
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	17:17
17:30	17:30	17:30	Scrutiny Commissioners - Gloucester Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
17:30	17:30	17:30	Audit Committee - Brooks Room - Council Offices, Narborough	18:20
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	16:40
17:30	17:30	17:30	Communities Together Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
10:00	10:00	10:00	Licensing Sub-Committee - Brooks Room - Council Offices, Narborough	11:57
17:30	17:30	17:30	Scrutiny Commission - Council Chamber - Council Offices, Narborough	18:20
17:30	17:30	17:30	Standards Committee - Brooks Room - Council Offices, Narborough	17:55
09:00	09:00	09:00	Cabinet Briefing - Gloucester Room - Council Offices, Narborough	11:00
16:30	16:30	16:30	Cabinet Executive - Brooks Room - Council Offices, Narborough	17:30
18:00	18:00	18:00	Youth Council - Council Chamber - Council Offices, Narborough	20:00
17:30	17:30	17:30	Council - Council Chamber - Council Offices, Narborough	19:10
17:30	17:30	17:30	Scrutiny Commissioners - Gloucester Room - Council Offices, Narborough	19:00
18:30	18:30	18:30	Lubbesthorpe Parish Meeting - Brooks Room	19:10
14:00	14:00	14:00	Licensing Sub-Committee - Council Chamber - Council Offices, Narborough	16:35
17:30	17:30	17:30	Scrutiny Commissioners - Brooks Room - Council Offices, Narborough	18:30
17:30	17:30	17:30	Quality Services Scrutiny Working Group - Brooks Room - Council Offices, Narborough	19:00
10:30	10:30	10:30	Licensing Sub-Committee - Brooks Room - Council Offices, Narborough	11:40

16:30	16:30	16:30	Investment Fund Panel - Brooks Room - Council Offices, Narborough	17:30
16:30	16:30	16:30	Development Control Committee - Council Chamber - Council Offices, Narborough	18:25
10:00	10:00	10:00	Standards (Assessment) Sub- Committee - Gloucester Room - Council Offices, Narborough	10:56
17:30	17:30	17:30	Licensing Committee - Brooks Room - Council Offices, Narborough	
18:00	18:00	18:00	Youth Council - Brooks Room - Council Offices, Narborough	20:00
18:00	18:00	18:00	Wigston Parva Parish Meeting 0116 272 7638 - Wigston Parva Parish Church, Wigston Parva	18:45
19:00	19:00	19:00	Aston Flamville Parish Meeting 0116 2727638 - Aston Flamville Parish Church	20:15
19:00	19:00	19:00	Potters Marston Parish Meeting 0116 272 7638 - Brooks Room	19:50

APPENDIX ⁶ – SUBSISTENCE EXPENSES

Subsistence Rates

Allowances will only be payable if the employee is prevented from having normal meal arrangements and therefore incurs extra cost. These amounts will be increased at the rate of inflation.

Breakfast

If leaving home before 6.30 am to travel or to attend a training course, other than Post Entry Training.

Maximum amount £5.48

Lunch

Where the employee is away from their workplace at lunchtime and their usual meal arrangements are disrupted.

Maximum amount £7.57

Tea

Where the employee is away from Blaby and not able to return to Blaby before 7.00 pm.

Maximum amount £2.98

Evening Meal

Where the employee is away from Blaby and not able to return to Blaby until after 8.30 pm

Maximum amount £9.38

Tea and evening meal allowances will also apply to employees who are required to continue working beyond their normal working time and are not in receipt of overtime payments.

Tea and evening meal allowance will not both be paid in respect of the same evening's work.

Residential training courses

Maximum amount per night £4.47

Maximum amount per week £17.82

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Mrs J Blackwell
Honeysuckle Cottage
32 Chapel Street
Blaby
LEICESTER
LE9 4GB



19th May 2010

Dear Mr. Kiernan,

A few weeks ago you were informed by Blaby D.C. that several allowances were ceasing.

The two Chairmans S.R.A. was appropriate - Regulatory Committee had not met for about 3 years - Licencing only one or two times a year.

I know you agreed the two Champion roles S.R.A. should be disallowed but you do not know the history of the Cabinet. In 2003, there were 8 cabinet members then in May, a member was dropped to create 3 Junior Members without portfolios. That allowance was split to those three and so it continued to date (31.3.10).

The unfairness of all this is Chairman of Development Control continues to receive £4,199.50 for 12 meetings, the payment £350^{each}. How can that be justified when the

members have had to take cutbacks. (There is an hour pre-meeting only). The Development Control Committee also has a very important role and yet they have been denied E&S site visit. The last two meetings, the bus has left approx. 1.30 pm for site visits so that, we are back in time for 4.30pm meeting. One problem was caused that some members did not get off the bus - the prime reason for the visit was to actually be on site and walkabout.

The cuts were made a month after being informed.

Looking forward to the panel's responses.

Yours sincerely

Jim Blackwell (Mrs)

Cllr. Geoffrey Welsh
Leader of the Liberal
Democrat Group & Chairman
of the Scrutiny Commission
Blaby District Council
Desford Road
Narborough
Leicestershire
LE19 2EP

The Chairman
Independent Remuneration Panel
Blaby District Council

Ref Independent Remuneration Panel Review

11th September 2011

Dear Sir,

I received correspondence from Blaby District Council indicating that you are about to undertake a review of the current allowance scheme.

I would like to make a submission to assist you in your work and deliberations.

My overriding comment is that you remain independent. The work of the panel since its inception following the introduction of the legislation has been of a very standard indeed. My second plea is that the scheme is not changed or altered but rather reviewed as is.

I fear that you will yet again come under pressure to reduce the allowance to two specific members of this council. These being the leaders of the two minority groups and their separate roles in terms of political balance and challenge and their separate work in scrutiny.

I have repeatedly seen proposals from the majority group to reduce our two allowances. This may be under the guise of a need to lower overall expenditure in these difficult times or suggesting that that you look at another way of comparing responsibility. The end result always sought is to reduce our allowances.

It is my belief that responsibility allowances reflect both the responsibility of the role and even more so the work, time and effort expended by a member.

In terms of my specific allowances, the work of a minority group leader and that of the Chairman of the Scrutiny Commission is quite separate and different. In fact it is vital to separate these two functions. The former is to ensure that political opposition is in place to challenge and invigorate the work of the lead group and to ensure that the democratic wishes of the population are carried out. The second function is to ensure that the scrutiny role as defined in the local government act of 2000 is fully delivered. This role is to support the work of the cabinet executive and ensure that Blaby is a high performance council offering best value. The two must be separate and clearly distinct.

The Leader of the Council and his deputy are remunerated at a level higher than that of other cabinet members. They carry out the normal role of a cabinet member and on top of this carry out a political role in terms of delivering the manifesto of the lead group and managing the political process attached to this. In this case the roles can be combined, as there is no conflict.

The workload in terms of hours undertaken and the seriousness I attach to my two roles is well known to the panel from previous meetings and discussions and I will not regurgitate again the finer details unless you ask for such.

In the absence of the old Audit Commission, the work of scrutiny at Blaby is even more critical and beneficial. It is scrutiny who now offers the role of critical friend to the cabinet. This role is non-political and non-partisan. It delivers challenge on performance and helps develop new policy. It holds the executive to account through call in. The majority of the members of the scrutiny commission and the associated working parties are members of the majority conservative group. This makes my role as chairman difficult and challenging. I have to keep this role separate to my group leader role. I have a very large work load and fulfil the role to a high standard. This has led to Blaby winning national awards and commendation.

I think that to lower my allowances at the moment would send absolutely the wrong message in terms of the role and responsibility of scrutiny.

It is my belief that the current scheme is wholly founded on good evidence including comparison with close members of our family of councils. The current allowances are correct and reflect correctly the work of different groups and individuals in this Council. I further believe that the panel should resist any pressure to change the scheme but should remain steadfast and proud of the work and deliberations of the past.

I hope these comments are helpful to the panel.

Yours sincerely

Cllr. Geoff Welsh
Chairman of the Scrutiny Commission.
Blaby District Council.